**MICHELLE G. PINGOL**

41-69 Smart Road,

Modbury,SA 5092

EMAIL ADD: michellepingol@yahoo.com

**RE: REGISTERED NURSE POSITION**

**To whom it may concern;**

I the undersigned, applying as a Registered Nurse in your hospital. I believed that my credentials, education, experience, skills and background align with your requirements.

I worked as a Staff Nurse from January 2006 to July 2008 at Dr. Apollo Q. Duque Memorial Hospital. During this time I gained experience across a broad range of disciplines in nursing care. It gave me strong administrative and referral experience including admissions, assessment, treatment and education.

I have outstanding interpersonal and communication skills when dealing with patients, families and other team members, and great accuracy in patient history, charting and other documentation.

I am committed to the care and treatment of patients of all different ages and medical histories, and I think I would be the perfect candidate for this role. I look forward to discussing my suitability for the position with you further.

Sincerely yours,

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Michelle G. Pingol

**MICHELLE G. PINGOL**

TAX FILE NO: 887456990

Torrens Valley International Residence

49-61 Smart Road, Modbury SA 5092

Mobile number: 0405648862

Email Add: michellepingol@yahoo.com

POSITION APPLIED FOR

 As a Registered Nurse.

PROFESSIONAL EXAM TAKEN/CERTIFICATES

 Philippine Nursing Board Examination

 International English Language Testing system

 Diploma of Children Services

**FIRST AID CERTIFICATE HOLDER**

**MANUAL HANDLING CERTIFICATE**

WORK EXPERIENCE

Personal Care Worker

Clements Industrial Pty Ltd

 431 King William St, Adelaide 5000 September 2010-present

Techforce Personnel Pty Ltd

270 Payneham Rd,Adelaide 5070 September 2011- present

Private Carer December 2008- April 2010

 Birrel St. Bondi Junction,NSW

● Assist patient with ADL including nourishment, hygiene and other support within the care plan.

● Providing detailed information of patient’s daily information health, dietary intake, sleep patterns, medication and visitation.

● Completion of all documents that are required to be filled up.

● Responsible for one on one turn over report to the next carer

● Provide a safe environment preventing accidents.

 Staff Nurse January 2006- July 2008

 Dr. Apollo Q. Duque Memorial Hospital

 Tinio St.,Gapan City , Philippines

 ● Assess patient and prioritise care.

* Prosentvide nursing services including: medications and injections to patients as directed by the providers; immunizations; referrals to other providers and community health resources; and health instruction to patients or following examinations.
* Monitor patient flow and, in the case of patient overflow, assist health aides in preparation of examination rooms, preparation of patients for exam, and taking of vital signs of patients. Perform other routine procedures (i.e., weighing and measuring), as necessary.
* Supervise all nursing functions at the clinic site assigned including immediate supervision of other nurses to assure conformance with established standards and procedural requirements.
* Assist Clinical Services Manager to adequately supply routine medical supplies; reorder supplies through established purchasing procedures.
* Maintain updated file of referrals and provide referral information to Medical Director.
* Triage all medical calls and drop-in patients for the clinic.
* Participate in general and medical staff meetings as required.

EDUCATIONAL ATTAINMENT

BS NURSING (POST REGISTRATION) Feb 2011 – Mar 2012

BS NURSING

OUR LADY OF FATIMA UNIVERSITY 2002-2005

Valenzuela City Philippines

REFERENCES

Dr. Tracy Murrant 0410646249

Kim Murrant 0410523009

Annete Wilcox 0404324031