**CURRICULUM  VITAE**

**Name         : Amita Ruwali**

**Address     : Unit-22, 62-66**

**Burlington Road, Homebush**

**NSW 2140**

**Mobile       : 0401961706**

**Email         : ruwaliamita2006@yahoo.com**

**Career Profile:**

     Perform as an individual to the best of my ability, I always strive to sharpen existing skills and learn new skills for personnel development and for becoming more useful to the organization I work for.

**Personal Details:**

* Name: Amita Ruwali
* Date of Birth: 11/03/1987
* Relationship status: Married
* Gender: Female
* Nationality: Nepal
* Languages: English, Nepali and Hindi

**Passport Details:**

* Passport No: 2299883
* Passport Type: Private
* Place of issue:  Chitwan Nepal

**EDUCATIONS**

Nov 2011 Till date:Bachelor of Nursing (Post Registration)

Ballarat University, Adelaide, Australia

July 2009 –Dec 2010: Diploma in Business Management

 Sydney, Australia

Nov 2002-Nov 2005: Certificate Level of Nursing (three years)

June 2008 –May 2009: Certificate III in Disability work, Sydney, NSW

**Skills:**

* Very accurate reporting and medical treatment procedures.
* In-depth knowledge of medical terminology.
* Very strict, instructive and record the values accurately in medical treatment.
* Excellent communicational and interpersonal skills.
* Strong ability to deal with the patient's queries and problems.
* Assisting for Invasive Procedures
* Supervision and Training juniors
* Time management
* Resource management.

**Procedural Skills**

* IV cannulation- Competent
* IV medication- Competent
* Cardiac monitoring- Competent
* Blood Transfusion- Competent
* Ryles Tube Insertion – Competent
* CPR – Competent
* ECG interpretation– Competent
* Bladder Catheterization. - Competent
* Incision and Drainage- Competent
* Assisting for intubation at time of emergency. - Competent

**EMPLOYMENT HISTORY:**

**From 2007 –2008:**Staff Nurse, Working as a Incharge in Maternal and Child Health Clinic, Nepal.

  - worked as a full time staff nurse

  - supervised other health care staff in nursing and personal care duties.

**Declaration**

 I hereby declare that the details stated above are authentic to the best of my knowledge and I shall provide the originals of the same when required.

 Place: WLI, Adelaide                                                                                  Your Sincerely,

 Date: 24/05/2012                                                                                             Amita  Ruwali