Sarabjit kaur

2/17 Rodd Street

Dandenong

Mobile: 0451025311

The manager

Re: Registered Division 1 Nurse

I wish to apply for the full time position of Division 1 registered nurse at Monash Hospital as advertised on seek.com on 1 August 2012. I am an experienced nurse with current Indian registration and I will soon complete a bachelor of nursing at Ballarat University. I have strong administrative and referral experience including admissions, assessment in addition to treatment skills. I have exceptional knowledge of occupational health and safety issues. I am enthusiastic about gaining more experience and have a passion for patient care. I am a cooperative worker, who can follow directions easily and I possess a caring and empathetic nature. I believe that I possess all the relevant experiences and attributes to successfully fulfil the requirements of this position and would appreciate the opportunity to work for your organisation. I have outstanding interpersonal communication skills when dealing with patients, families and other team members and I have great accuracy in-patient history-taking, charting and other documentation as evidenced in my performance appraisal in the past. I am committed to the care and treatment of patients of all different ages and cultures. I think I would be the perfect candidate for this role. I look forward to discussing my suitability for the position with you further. I have enclosed a current copy of my resume, along with a statement addressing some of the main duties of this position, for your perusal. Please feel free to contact me on my mobile. Thank you for taking the time to read my application.

I look forward to hearing from you soon

Your sincerely,

Sarabjit kaur